ANNEXURE I

CHANGE OF YEAR END

The following documents will be required in order to do the Year End change.

- **INVOICING DOCUMENT**
- **COMPANY INFORMATION**
- **POWER OF ATTORNEY**
- **CERTIFIED COPY OF IDENTITY DOCUMENT OF DIRECTOR SIGNING ON THE BEHALF OF THE COMPANY**
- **CERTIFIED COPY OF THE SIGNED RESOLUTION**
- **PROOF OF PAYMENT**

The documents must be delivered to our offices:

338 BRAAM PRETORIUS STREET
MAGALIESKRUIN
0182

Or posted to:

P O BOX 908125
MONTANA
0151

PAYMENTS TO BE MADE TO

ACCOUNT NAME	:	**FIRST FOR BUSINESS REGISTRATION SOLUTIONS (PTY) LTD**
BANK	:	**FNB**
ACCOUNT NUMBER	:	**6236 2540 603**
BRANCH	:	**ZAMBESI DRIVE**
BRANCH CODE	:	**230145**

INVOICING DOCUMENT

INVOICED TO BE MADE OUT TO   :   _____

TEL NO   :   _____

FAX NO   :   _____

CELL NO   :   _____

EMAIL   :   _____

POSTAL ADDRESS   :   _____

VAT NO IF APPLICABLE   :   _____

COMPANY INFORMATION

NAME OF COMPANY   :   _____

COMPANY REGISTRATION NUMBER   :   _____

REGISTERED ADDRESS   :   _____

                                                                    _____

                                                                    _____

                                                                    _____

POSTAL ADDRESS   :   _____

                                                                    _____

                                                                    _____

                                                                    _____

CONTACT NUMBER   :   _____

POWER OF ATTORNEY FOR CHANGING YEAR END OF COMPANY
FROM DIRECTOR ACTING ON BEHALF OF COMPANY

I, the undersigned

_____

ID NO : _____

being desirous of changing the Year End of the company:

_____

(Company name)

_____

(Registration number)

do hereby nominate, constitute and appoint:

YOLANDE HENNING with full power of substitution, to be my lawful agent in my name, place and stead;

To deliver to the Registrar of Companies, the Original CoR25 and/or any other documents or form that may be required to change the Year End of the company.

To make such amendment, addition or alternation to the CoR25 and/or such other documents and forms which my said agent may deem fit or which may be required by the Registrar of the Companies and to initial and sign as may be required, each of such amendments, additions or alterations, and also to sign the CoR25.

Signed at _____on this ____ᵗʰ day of _____ 20__.

_____

(Signature Director)

RESOLUTION

At a meeting of the Director(s) of:

_____
(Company Name)

_____
(Registration Number)

Held at _____ **on the** _____ **day of** _____
20__.

It was resolved:

- **That the Year End of the Company be changed to** _____
  as from _____ **by the following Director(s)**

1. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

2. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

3. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

4. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

5. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

6. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**

7. _____   _____
   FULL NAMES & IDENTITY NUMBER   **SIGNATURE**